

## DRAFT Historical Commission Work Plan 2022

Priority	Action Item and Objectives	Lead	Status	Schedule
High	Special Valuation Applications	Staff	Process as submitted	Ongoing
High	Register Nominations	Staff	Process as submitted	Ongoing
High	Project Permit Reviews	Staff	Process as submitted	Ongoing
High	Rules of Procedure <ul style="list-style-type: none"> <li>Develop Historical Commission Rules of Procedure</li> </ul>	Staff	New Project	1Q
High	2024-2044 Comprehensive Plan Periodic Update <ul style="list-style-type: none"> <li>Review and provide comments from Scoping Period</li> <li>Review Comp Plan Historic Information (update as needed)</li> <li>Review existing goals, policies, and objectives (update as needed)</li> <li>Review implementing processes and regulations</li> </ul>	Staff	Introduce Project	1Q 2022 through 4Q 2023
High	Freeway signage for Historic District <ul style="list-style-type: none"> <li>Re-establish goal, placement</li> </ul> Feasibility	Staff (Mayor's office)	Staff to coordinate with Economic Development Division and report back	2022 Work Program
High	District(s) Signage <ul style="list-style-type: none"> <li>Inventory/Assess district signage for districts and overlays</li> </ul> Update regulations on district/overlay signage guidelines and design standards	Staff and HC	Consider grant application	TBD
Medium	Donovan District Plaques <ul style="list-style-type: none"> <li>Create an application process for plaques and make available on Historical Commission website</li> <li>Responsibility of the homeowner to cover cost of plaque</li> </ul>	Staff and HC	New Project	2Q 2022

<b>Priority</b>	<b>Action Item and Objectives</b>	<b>Lead</b>	<b>Status</b>	<b>Schedule</b>
<i>Medium</i>	Outreach and education <ul style="list-style-type: none"> <li>• Update Historical Commission website</li> </ul>	Staff and HC	Clarify with HC	1Q 2022
<i>Medium</i>	Outreach and education <ul style="list-style-type: none"> <li>• Evaluate current publications/information sheets regarding historic preservation, special valuation, resources, etc. and update as necessary</li> <li>• Work on getting publications digitized and available on website</li> <li>• Update “Hands On” book</li> </ul>	Staff and HC	Clarify with HC	2022 Work Program
<i>Low</i>	Ongoing Commissioner Trainings <ul style="list-style-type: none"> <li>• CLG Trainings</li> <li>• Special presentations from community experts</li> </ul>	HC	Send CLG opportunities out; contact Kim Gant about presentation	Ongoing
<i>Low</i>	Donovan District Cleanup <ul style="list-style-type: none"> <li>• Revisit ordinance for creation of district</li> <li>• Re-assess inventory (what has been left following relocation of contributing homes?)</li> <li>• Cleanup boundary lines on maps and GoSync</li> <li>• Present new boundaries to HC, Council</li> </ul>	HC	HC members might pursue	